

City of Danbury
Regular Council Meeting
Agenda
Thursday,
August 1, 2024

Call to Order: Mayor Suzanne Powell called the meeting to order at 6:30 p.m.

Council Present: Gordon Hatthorn, Keith Woods, Rocky Hicks, Heather Martin and John Williams.

Staff Present: Erin Nolan and Chief Henken

Pledge

Prayer: Rocky Hicks

Public Comment: None

Mayor Update:

- Debris Management: They started construction and demolition pick up today. They believe they will complete the pick-up of construction and demolition in two days. Once they have completed the pick-up of construction and demolition then they will begin the last trip of vegetation pick up.
- Received email from TML Health today that City of Danbury will be recognized on October 9th at Biggio's for its 5 years of service with them.

Council and Staff Comments:

Heather Martin stated that the Library had their end of Summer Party and they had a total of 59 kids.

Mayor Powell reminded that the Back to School Bash is on Saturday, 5 p.m. to 7 p.m.

General Business:

1. Discussion and Consideration of allowing Project Graduation to have the bonfire on September 9, 2024 at the Sports Complex.

Rachel Medina from Project Graduation came to ask for permission to have the bonfire to follow after the homecoming parade on September 9th, 2024.

Rules: clean up the sight, get someone to drag field with magnet to help with clean-up of the nails.

The Fire Department needs to be contacted about the date and they also might tell you that you cannot have it on the date if there are windy or dry conditions.

Motion by Heather Martin and seconded by Rocky Hicks to approve Project Graduation to have the bonfire on September 9, 2024 at the Sports Complex.

PASSES

2. Discussion and Consideration of Regular Council Meeting Minutes from 7.2.2024.

Motion by Jon Williams and seconded by Gordon Hatthorn to approve the Regular Council Meeting Minutes from 7.2.2024.

Passes but councilman Rocky Hicks abstains because he was not in attendance of the meeting on 7.2.2024.

3. Discussion and Consideration of Regular Council Meeting Minutes from 7.18.2024.

Motion by Heather Martin and seconded by Jon Williams to approve the Regular Council Meeting Minutes from 7.18.2024.

Passes but councilmen Keith Woods and Gordon Hatthorn abstain because they were not in attendance of the meeting on 7.18.2024.

4. Discussion and Consideration of Annual IT Renewal with Square 3 IT. New monthly amount will be \$1,630.00.

Motion by Heather Martin and seconded by Jon Williams to accept the Annual IT Renewal with Square 3 IT.

5. Discussion and Consideration of quote to update City map.

TABLED

6. Discussion and Consideration of painting of crosswalks.

Motion by Heather Martin and seconded by to approve Garner Paving Quote of \$4,496.60 to paid from Streets and Roads line.

PASSES

7. Discussion and Consideration of quote for new school zone signs.

TABLED

8. Utility Update.

Utility Supervisor Rodney Garrett gave update.

They are working on taking rotor apart so will be ready when new one arrives in September.

Brought up Automatic Chlorinator: Has \$4,000.00 in budget and would need to use remainder from ARPA funds. The total is \$7,550.00.

Mayor moved the meeting to #11 after Rodney brought this up.

Returned from #11 for Rodney to finish his update.

He has suggestion of using \$23,000.00 ARPA funds for JR Underground to begin repairs that are needed for infiltration system.

No further updates so we moved to #9

9. Discussion and Consideration of Interlocal with Brazoria County for installment of new driveway at the Waste Water Treatment Plant.

Motion by Heather Martin and seconded by Jon Williams to approve the Interlocal with Brazoria County for installment of new driveway at the Waste Water Treatment Plant in the amount of \$9,319.50 from line 7232. PASSES

10. Discussion for use of the remaining ARPA funds.

We have a total of \$91,000.00 left that must have a Purchase Order issued for by 12.31.2024 or the City will have to return the unused funds.

Rodney requested \$23,000.00 for use of infiltration system repair.

Rodney also requested \$3,550.00 for use of Automatic Chlorinator for the Waste Water Treatment Plant.

Council was given a list of Eligible uses and share any uses that they fell could be used for the ARPA funds.

Moved to # 12

11. Discussion and Consideration of automatic chlorinator for the Waste Water Treatment Plant.

Currently as the flow goes up, we have to manually adjust the chlorine. Utility budget we have \$4,000 in the Maintenance line and would need to get the remainder from the ARPA funds.

Motion by Heather Martin and seconded by Gordon Hatthorn to approve the quote from Chlorinator Maintenance, INC. for a total of \$7,550.00 with \$4,000.00 to come from the budget maintenance line and the remainder of \$3,550.00 from the ARPA funds.

PASSES

Back to utility update.

12. Discussion and Consideration of Quote for the awning at the Waste Water Treatment Plant.

Motion by Heather Martin and seconded by Rocky Hicks to approve the quote from Hawk Roofing for the awning at the Waste Water Treatment Plant for \$13,800.00 to be paid from line number 7133.

PASSES

13. Discussion and Consideration of Contract for fixing street signs damaged by Hurricane Beryl.

Motion by Jon Williams and seconded by Heather Martin to approve the contract with Garrett Contract Services to repair street signs damaged by Hurricane Beryl.

PASSES

14. Discussion and Consideration of contract with CERES for Debris trimming of right of way.

They did a drive through town and estimated that the City has about 60 that need to be taken care of.

Motion by Heather Martin and seconded by Rocky Hicks to approve Amendment #1 to CERES Contract for debris trimming of right of way.

PASSES

15. Utility Budget Workshop for Fiscal Year 2024-2025.

Rodney and Sue worked on the budget to present to council. The budget was discussed line by line. During the discussion it was noted that there are 2 contractor lines and will combine if possible and that Unit #110 needs a maintenance line. Sue created a rate chart showing Danbury's rate increases dated back to 2012 to current as well as current rates for neighboring cities. With the current budget that Rodney and Sue presented there would need to be an increase in water and sewer rate. Council would like to look at the budget and make adjustments in order to have the minimal increase necessary. Council will come back to the August 15th meeting with their suggestions.

Executive Session: Entered into executive session at 8:21 p.m.

16. Executive Session under Texas Government Code Section 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: Police Chief

17. Executive Session under Texas Government Code Section 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: Police Officer

General Business: Returned to general business at 8:52 p.m.

18. Discussion and Consideration of appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: Police Chief

Motion by Rocky Hicks and seconded by Heather Martin to increase Chief Henken's salary to \$75,000.00 per year.

PASSES

19. Discussion and Consideration of appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: Police Officer

NO ACTION

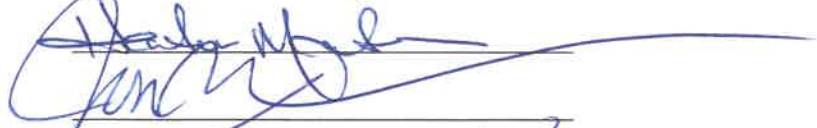
Adjourn/Dismiss: Mayor Suzanne Powell adjourned the meeting at 8:53 p.m.

City of Danbury
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Thursday, August 1, 2024



Mayor Suzanne Powell







ATTEST by: 

Erin Nolan, City Secretary